

The Diocesan Archive

Schedule of fees and charges

Research in person – by appointment only. Monday to Thursday 8am-1pm
\$30.00 per visit/day

Research by the Archive staff – all requests must be in writing or via email including full contact details.

First 30 mins: No charge

Further research: \$30.00 per hour or part thereof

Copying (jpeg or pdf, A4 or A3) – excludes photographs: \$1.00/page or image

Please note there are restrictions regarding which records and documents can be photocopied or scanned.

Image reproduction – digital photography: \$20.00 per image

From bound volumes and other records that can't be scanned or copied due to fragility or size.

Photograph reproduction – high resolution scans jpeg or tiff of photographs: \$20.00 per image

Register certificates – certified copies baptisms, confirmations and marriage entries: \$30.00 each

Register images – uncertified images provided for historical research purposes only: \$20.00 per entry

Please note registers cannot be photocopied or scanned.

Publishing fees – Commercial use, e.g., marketing calendars, postcards, book jackets, CD covers etc.: \$100.00 per image

Book/periodical/magazine – author/researchers asked to donate copy in lieu of fees: No charge

Public displays acknowledgement to Archive required: No charge

Academic/historical research projects – research and use of archives: fee on application (generally an annual research fee).

Additional costs as above may apply.

Modes of payment

Internet banking: Following issue of invoice (this is the preferred method of payment).

Cash: Made in person at the Archive.
We do not have eftpos or credit card facilities.

For overseas payments ONLY

SWIFT code: ANZBNZ22

Account number: 01023600001122000 (no dashes or spaces necessary)

Account name: PP the Diocesan Council of the Diocese of Auckland

Account Address: ANZ Bank, Parnell, Auckland, New Zealand.