

DIOCESAN COUNCIL

Minutes of the Meeting held from 4pm
On Thursday 2 May 2019
At Neligan House, Parnell

Chairperson: The Ven. Michael Berry, Deputy Vicar General

8713	<p>Present</p> <p>The Ven. Michael Berry The Rev'd Andrew Coyle The Rev'd Bryan Haggitt The Rev'd Josh Jones The Rev'd Clare Barrie</p> <p>In Attendance</p> <p>Ms Sonia Maugham (Diocesan Manager) Ms Carmen Ferreira (Minute Secretary)</p> <p>Ms Sue Lewis-O'Halloran Ms Megan Bowden Ms Elizabeth Witton Ms Amanda Mark Ms Deborah Rolland Ms Tricia Hall</p>
8714	<p>Apologies</p> <p>The Right Rev'd Jim White, The Right Rev'd Ross Bay, Ms Dayna Townsend, The Rev'd Johnathan Grant, Mr David Howe</p> <p>Absent</p> <p>The Rev'd Jordan Greatbatch</p>
8715	<p>Devotions</p> <p>The Rev'd Andrew Coyle led the devotions.</p>
8716	<p>Confirmation of the Agenda</p> <p>The Chair finalised the agenda.</p> <p>St Chad's Anglican Methodist request to UCANZ.</p>

8717	<p>Members' Interests – Schedule of Disclosures Accepted with updates.</p> <p>The Rev'd Bryan Haggitt: <i>Add</i> Parishioner, Parish of Birkdale-Beachhaven</p> <p>The Rev'd Clare Barrie: <i>Remove</i> Member, Diocesan School for Girls Board of Governors</p> <p>Archdeacon Michael Berry: Deputy Vicar General, Anglican Diocese of Auckland Archdeacon, South Region incl. Archdeaconries of Tamaki, Manukau and Hunua Member, Selwyn Centre Auckland Advisory Group Member, Diocesan Development Fund Advisory Group Member, Quota Advisory Group Chaplain, Royal New Zealand Navy Reserve Trustee, Royal Oak Primary School Board of Trustees Trustee, Devonport RSA Poppy Trust</p>
8718	<p>Confirmation of Minutes</p> <p style="text-align: center;"><i>It was MOVED by The Rev'd Clare Barrie and SECONDED by The Rev'd Bryan Haggitt that the minutes of the meeting held on the 28 March 2019 be adopted as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>
8719	<p>Matters Outstanding – Schedule of Business Amended with updates.</p> <p><i>Amanda Mark joined the meeting at 4:09pm</i></p>
8720	<p>Member Rotation</p> <ul style="list-style-type: none"> • Ms Tricia Hall has not been re-elected as a lay Synod representative in her Ministry Unit, therefore this will be Tricia's last meeting at Diocesan Council. • A Lay representative will need to be nominated and elected to serve until Synod in September 2019. Clause 19 of The Standing Committee Statute 2001: <i>When the office of any Clerical or Lay member of the Council shall become vacant by death, resignation or otherwise, it shall be the duty of the Bishop to give notice to the remaining members of such Council, which shall at the next or subsequent meeting elect as a member of Diocesan Council some member of Synod of the same Order as the one whose vacancy is to be filled, PROVIDED THAT the Council may by resolution decide that any such vacancy shall be filled by an election held at the next Session of the Synod when such Session is to take place within the next three (3) months.</i> • Diocesan Manager will find the names of the two members who were nominated but not elected at Synod 2018 and present their names to Diocesan Council for consideration.
8721	<p>Bishops' Matters</p> <ul style="list-style-type: none"> • Bishop Ross and is in Europe for a few weeks. • As Bishop Jim is away on leave, Archdeacon Michael Berry as Deputy Vicar General is therefore standing in for Bishop Ross in his absence.

8722	<p>Diocesan Office Reports</p> <p>Diocesan Manager's Report</p> <ul style="list-style-type: none"> • Due to an injury the Diocesan Operations Coordinator has been certified to be off work by her Doctor for a further six weeks. A Temp will cover the role. <p>Diocesan Property Report</p> <ul style="list-style-type: none"> • The Rev'd Clare Barrie has requested dates be provided on the report to indicate timelines. • Orakei Church property sale was delayed due to one AML document not being available. This has now been received and the property has now been put on the market with Bayleys. Ngati Whatua will be informed in person that both the church and the vicarage are now on the market.
8723	<p>Finance Report</p> <p>April 2019 Finance and Audit Committee Report Amanda Mark presented the finance report.</p> <p style="text-align: right;"><i>It was MOVED by The Rev'd Bryan Haggitt and SECONDED by Ms Tricia Hall that the Diocesan Council approve the March 2019 Finance Report.</i></p> <p style="text-align: right;">AGREED</p>
8724	<p>Quota Budget 2020</p> <p>The Diocesan Office is preparing Quota advices for 2020 and in the initial communication includes the Quota Budget. In order to fulfil this, the Diocesan Council would need to set the budget for this income stream early.</p> <p style="text-align: right;"><i>It was MOVED by Ms Sue Lewis-O'Halloran and SECONDED by The Rev'd Clare Barrie that the Diocesan Council set the Quota Budget 2020 at an increase of 2% on 2019 Quota budget and that the Diocesan office communicate this to Ministry Units.</i></p> <p style="text-align: right;">AGREED</p>
8725	<p>Decision Papers</p> <p>Cedar Centre – Birkdale and Beach Haven Community Trust</p> <p>At their AGM in November 2017, approval was given for Vestry to begin to investigate the need and potential benefits of a Trust and the establishment process. In May 2018 a discussion paper was presented to the Vestry that outlined the general way the Trust could work under its own charity number; and since then a Trust Deed has been drafted and this was provided to Diocesan Council.</p> <p>There are concerns and reservations around the risks of the Cedar Centre developing their own Community Trust. This could mean implications for the Diocese should the Trust not perform in time to support the ongoing operational costs of the Unit. It was suggested that further discussions should be held with the Wardens to further explore their rationale for a Trust and the associated risks. Diocesan Manager will communicate with the Parish and schedule a meeting with Ms Amanda Mark and Parish representatives.</p>

8726	<p>Holy Trinity, Otahuhu – Building Project Access to Investment Funds</p> <p>In July 2017 Otahuhu sold vacant land adjacent to their Church (Mason Ave), and in March 2018 sold residential properties in Church Street, Otahuhu. The intention of the Parish was to use the proceeds of property sales to construct a new hall, to fund repairs and maintenance, upgrades and earthquake strengthening on the existing church.</p> <p>The Diocesan Council pre-approved \$1-million (from existing savings) to fund a portion of the new hall planning and the first stages of construction and to earthquake strengthen the existing church building.</p> <p>To date \$777,997 (incl. gst) has been spent on the New Hall build, and approximately a further \$1.4-million will be required to complete this project. The total project cost is \$2,130,631 (incl. gst), this includes a contingency of \$100,000. Stryde Projects, the construction company, provided a financial summary outlining the total project costs and this was presented to Diocesan Council.</p> <p>The construction of the hall is now well underway with the concrete slab completed and structural steel is being installed.</p> <p><i>It was MOVED by The Rev’d Andrew Coyle and SECONDED by Ms Deborah Rolland that the Diocesan Council approve withdrawal of up to \$1.4mil from the Holy Trinity, Otahuhu’s GTB Cash Funds and if required Balanced Fund in order to complete the new hall building project at Mason Ave, Otahuhu, and that the Diocesan Office continue to manage the payments and approval limit and to advise the Parish that further funds required for earthquake strengthening and church maintenance/upgrades be presented to Diocesan Council for approval as required.</i></p> <p style="text-align: right;">AGREED</p>
8727	<p>Holy Trinity, Otahuhu – Investment Income</p> <p>At its February 2019 meeting, Diocesan Council approved an Investment Policy that would allow Ministry Units to apply to the Council to access investment income from funds that have derived from the sale of property. The Policy included the need to account for the value of the income being generated by those assets prior to sale. John Williams, TML Investment Manager found that while the principle of the policy has merit, the application of the policy was challenging. John suggests that if funds are held in a Balanced Fund the principle is achieved without the need for an additional formula.</p> <p>Following last month’s Finance and Audit committee meeting the Committee has requested that further review of the policy take place and TML prepare a draft Statement of Investment Performance of Objectives for Council’s consideration.</p> <p><i>It was MOVED by Ms Amanda Mark and SECONDED by The Rev’d Clare Barrie that the Diocesan Council approve Holy Trinity, Otahuhu’s request to have investment income from the Balanced Fund and Property Fund (498935) distributed to the Parish for general purposes, including funds earned in the first quarter of 2019, and that the Parish is reminded that Diocesan Council approval is required in order to gain access to the capital funds invested.</i></p> <p style="text-align: right;">AGREED</p>

8728	<p>St Albans, Balmoral (Mission District)</p> <p>In September 2018 the Diocesan Manager informed the General Trust Board (GTB), the registered owners of the building, of the state of the building and noted that the congregation wish to continue to occupy it regardless. At the end of 2018 the GTB responded requesting that due to the findings in the report and to ensure the safety of those occupying the building, that it must be vacated within 12 months.</p> <p>The safety concerns around the building have been reported in 2006, 2011 and 2015.</p> <p>On the 17 April 2019 the GTB wrote requesting an update on the progress made as they identify that it is nearly the “halfway point” and are wishing to ensure that the church is on track to vacate and secure the building.</p> <p>Information on the church’s position regarding the initial request from the GTB to vacate the building, has been received by the Diocesan Office.</p> <p style="text-align: center;"><i>It was MOVED by the Chair that the General Trust Board be informed of the decision of the Ministry Unit regarding vacating the building.</i></p> <p style="text-align: right;">AGREED</p>
8729	<p>South Hokianga Cooperating Parish – Ownership Ratios – Vicarage</p> <p>Since its inception in the 1970’s the question of the Omapere Vicarage ownership ratios has been a topic of discussion between the Anglicans and the Methodists and it still appears to be unresolved.</p> <p>A letter found in Diocesan Archives written in 1984 by the Methodist Church, General Secretary states that the contributions should be 50/50. On 31 March 2019 the Parish held their AGM and affirmed that the ownership ratios should be 85% Methodist and 15% Anglican. No supporting information was provided to determine how this “new” ratio was established.</p> <p style="text-align: center;"><i>It was MOVED by The Rev’d Bryan Haggitt and SECONDED by The Rev’d Josh Jones that the Diocesan Council ratifies their current understanding that the Omapere Vicarage ownership ratio is a 50/50 split; and instruct the Diocesan Manager write to the South Hokianga Cooperating Parish, attaching the supporting letters from the Methodist Church, and invite them to set out the basis on which they have determined the percentages that led to the “new” ratio affirmed by members at their 2019 AGM.</i></p> <p style="text-align: right;">AGREED</p>
8730	<p>Working Groups Update</p> <p>Diocesan Health and Safety Working Group</p> <p>The report was received.</p> <p>Send to members the 12-month schedule for Health & Safety audit visits. Diocesan Manager will be extracting the risks from the Diocesan Council visit report (sent to each Ministry Unit) and bring this to the attention of the Health & Safety Committee.</p>

8731	<p>Diocesan Development Fund The group has begun work on the procedure for the policy.</p> <p>This Group will meet again and provide their work to the Council members. Ms Sue Lewis-O'Halloran's concerned that perhaps the process currently being discussed by the Group may be too robust for some Parishes, and that it could possibly be amended to suit all Ministry Units.</p>
8732	<p>Information Papers and Correspondence</p> <p>Suicide Prevention and Intervention Ms Amanda Mark has made some progress investigating running training workshops and spoken to a provider. Discussion was held regarding what timeframe would be appropriate for the workshop and attendees. There is a general consensus that a one-day workshop should be sufficient. Amanda will present a paper to the Council at their next meeting.</p> <p>Disability Chaplains Working Group The Group continues to meet. Ms Tricia Hall will prepare an information paper for the next Diocesan Council meeting.</p> <p>Diocesan Mission and Ministry Resource Team Report The report was received.</p>
8733	<p>St Chad's Anglican Methodist St Chad's sent a letter to UCANZ regarding the desire to commence dissolution of the cooperating partnership. UCANZ responded with advice on how to start progressing this matter.</p> <p>Diocesan Council agreed that this should be escalated to the members of the Episcopal team and to seek leadership to assist the Church with this and arrange meetings of the respective partner leaders.</p>
8734	<p>Correspondence Chair read a letter about an upcoming Housing Forum on 14 May 2019 at the Manukau Events Centre. The Rev'd Johnathan Grant to be invited in the first instance, if he unable to attend the Episcopal Team will be approached.</p>
8735	<p>Closing The Chair extended his gratitude on behalf of the Council members to Ms Tricia Hall for her service to the Diocesan Council and Synod and wished her all the very best for the future.</p> <p>The meeting closed at 5:23pm.</p>