

DIOCESE OF AUCKLAND
Diocesan Council

Minutes of the Meeting held at 4pm
On Thursday 29 June 2017, Boardroom, Neligan House

CHAIRPERSON: The Right Reverend Ross Bay

8229.	<p>Present</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">The Right Reverend Ross Bay</td> <td style="width: 50%;">Ms Patricia Hall</td> </tr> <tr> <td>The Reverend Richard Bonifant</td> <td>Ms Jackie Addis</td> </tr> <tr> <td>The Reverend Bryan Haggitt</td> <td>Ms Karen Spoelstra</td> </tr> <tr> <td>The Reverend Lucy Nguyen</td> <td>Mr David Howe</td> </tr> <tr> <td>The Reverend Jordan Greatbatch</td> <td>Mr Garry Smith</td> </tr> <tr> <td></td> <td>Mr Graham Jones</td> </tr> <tr> <td></td> <td>Ms Deborah Rolland</td> </tr> <tr> <td></td> <td>Ms Megan Bowden QSM</td> </tr> </table>	The Right Reverend Ross Bay	Ms Patricia Hall	The Reverend Richard Bonifant	Ms Jackie Addis	The Reverend Bryan Haggitt	Ms Karen Spoelstra	The Reverend Lucy Nguyen	Mr David Howe	The Reverend Jordan Greatbatch	Mr Garry Smith		Mr Graham Jones		Ms Deborah Rolland		Ms Megan Bowden QSM
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8230.	<p>Apologies</p> <p>The Right Reverend Jim White The Reverend Alan Burnett The Reverend Clare Barrie</p> <p>In Attendance</p> <p>Ms Sonia Maugham (Diocesan Manager) Ms Valonia Dsouza (Minute Secretary)</p>																
8231.	<p>Devotions</p> <ul style="list-style-type: none"> • The Reverend Richard Bonifant led the devotions. 																
8232.	<p>Confirmation of Agenda</p> <ul style="list-style-type: none"> • A decision paper for St John’s Campbell’s Bay was tabled at the meeting. • The Chair confirmed the agenda. 																
8233.	<p>Schedule of Disclosure</p> <ul style="list-style-type: none"> • Ms Patricia Hall and Ms Jackie Addis declared an interest in the Point Chevalier boundaries. • Mr David Howe declared an interest in Pohutukawa Coast Mission District Venture. 																
8234.	<p>Confirmation of Minutes</p> <ul style="list-style-type: none"> • Name correction of The Reverend Bryan Haggitt 																

	<p><i>It was MOVED by Ms Jackie Addis and SECONDED by The Reverend Lucy Nguyen that the minutes of the meeting held on the 25 May 2017 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>
8235.	<p>Matters Outstanding - Schedule of Business</p> <ul style="list-style-type: none"> • A follow up survey has been sent out to all Ministry Units requesting further feedback on the use of capital funds. • Diocesan Property Manager has been requested to follow up with Te Pihopatanga o Te Manawa O Te Wheke regarding their decision about the land gifted by the Late Mrs Yeoland in Coromandel. • Ms Megan Bowden QSM has been requested to write the 2016 Diocesan Council report for synod and circulate it to the Diocesan Council members.
8236.	<p>Bishops' Matters</p> <ul style="list-style-type: none"> • Bishop Jim is on study leave at the University of Sewanee in Tennessee. • The Electoral College of Dunedin has elected The Reverend Steven Benford to be the next Bishop of Dunedin. • The Electoral College of Polynesia are in the process of electing new Bishops for Fiji and Tonga. • The Bishops visited Waiheke LSMU to discuss the future of their ministry unit. • The Bishops and the Ministry Educator have worked in collaboration with the Diocese of Waiapu and Waikato/Taranaki for the discernment process. • Bishop Ross attended Te Tai Tokerau's Hui Amorangi in Kamo along with The Reverend Sarah Park and Archdeacon Sarah Moss. • Bishop Ross attended the deconsecration of St Augustine's church in Stanley Bay, Devonport. • The new organ at the Cathedral was dedicated on Trinity Sunday. • Bishop Ross attended the celebration of Canon David Dang as he marked the 60th anniversary of his ordination to priesthood, as well as the episcopal ordination of Eleanor Sanderson, who will serve as Assistant Bishop of Wellington. • The Reverend Anne Mills will be installed as the new Dean of the Cathedral on Thursday 6 July at 7.30pm.
8237.	<p>Property Manager's Report</p> <p>Geoff Clark, Diocesan Property Manager joined the meeting at 4.20 pm.</p> <p>The Property Manager's report was received by Diocesan Council with thanks.</p>

<p>8238.</p>	<p>Diocesan Development Fund Strategy Group</p> <p>Diocesan Council has been receiving a variety of requests to help fund Ministry Units with new and ongoing development.</p> <p>Previously, Diocesan Council had agreed to focus on new developments and accordingly a variety of grants were made to help new and ongoing development work in areas that were identified as key growth areas. Most of the Ministry Units that were funded had also contributed significantly towards the development costs.</p> <p>In order to ensure that Diocesan Council looks at the wider picture as opposed to looking at each request in isolation, it is important that a strategy group be established that will report to Diocesan Council with recommendations.</p> <p>The task of the strategy group is to work on the evaluation criteria, which can include different components that strategically fit with the direction of the Diocese. Given the changing demographics of Auckland and the wider region, the group also will need to assess the long-term needs of the Diocese.</p> <p>The strategy group will help Diocesan Council to establish a policy whereby Diocesan Council can determine how they can respond to requests for funding and enable Ministry Units to know that they are eligible to apply for funding.</p> <p>The group will comprise of Diocesan Manager, Diocesan Property Manager, Ms Karen Spoelstra, Ms Jackie Addis, The Reverend Bryan Haggitt, Mr Graham Jones, The Reverend Richard Bonifant and Ms Deborah Rolland with the Bishops as the Ex-Officio of the group.</p>
<p>8239.</p>	<p>Diocesan Council Decision Papers</p> <p>Parish of Ellerslie</p> <p>Withdrawal of funds from St Hilda’s Investment Fund</p> <p>The Parish of Ellerslie made a request to the Diocesan Council to release up to \$100,000 from their St Hilda’s Investment Fund to help with the restoration work of Christ Church, Ellerslie.</p> <p><i>It was MOVED by Ms Jackie Addis and SECONDED by The Reverend Jordan Greatbatch that \$100,000 be released to Christ Church Ellerslie from the St Hilda’s Investment Fund to help with the restoration work of Christ Church.</i></p> <p style="text-align: right;">AGREED</p>

	<p style="text-align: center;">Request for funding from Diocesan Council</p> <p>The Parish of Ellerslie made a request to the Diocesan Council to help towards the total restoration costs of \$500-\$600,000.</p> <p>As Diocesan Council has decided that further work needs to be done on the best process and criteria that is to be used when considering a request of this nature, the request has been declined until the work has been completed and communicated to all Ministry Units.</p>
8240.	<p>South Hokianga Cooperating Parish – Request for withdrawal of funds</p> <p>The vestry of South Hokianga Cooperating Parish made a request to the Diocesan Council to withdraw all the funds held in the Rawene Sale Proceeds Fund being \$6,433.78. The funds are to be used to help with the restoration work of St Luke’s, Pakanae.</p> <p style="text-align: center;"><i>It was MOVED by Ms Deborah Rolland and SECONDED by Mr Garry Smith that the Rawene Sale Proceeds Fund be released to the South Hokianga Cooperating Parish specifically for the restoration work at St Luke’s Church, Pakanae.</i></p> <p style="text-align: right;">AGREED</p>
8241.	<p>Parish of Thames</p> <p style="text-align: center;">Release of funds for the purchase of vicarage</p> <p>The Parish of Thames sold their vicarage in early 2000. They have recently appointed a new Vicar for Thames. However, due to a shortage of rental properties within Thames and surrounding areas, the Diocesan Property Manager recommends the purchasing of a vicarage in Thames. The vestry at Thames wish to access funds from Thames Anglican Vestry Parsonage, Thames Anglican Vestry Vicarage and St John’s totalling up to \$604,008 to buy a vicarage in Thames.</p> <p style="text-align: center;"><i>It was MOVED by The Reverend Byran Haggitt and SECONDED by The Reverend Richard Bonifant that Thames Anglican Vestry Parsonage, Thames Anglican Vestry Vicarage and St John’s funds totalling up to \$604,800 can be utilized for the purchase of a suitable vicarage in Thames subject to the result of their Special General Meeting.</i></p> <p style="text-align: right;">AGREED</p> <p style="text-align: center;">Request for funding from Diocesan Council</p> <p>St George the Martyr at Thames is a large wooden structure, which was completed in 1872. Various reports have highlighted the significant</p>

	<p>structural and safety issues. The parish has requested funding support of \$500,000 from Diocesan Council.</p> <p>As Diocesan Council has decided that further work needs to be done on the best process and criteria that is to be used when considering requests of this nature, the request has been declined until that work has been completed and communicated to all Ministry Units.</p> <p>8242. Parish of Sandringham</p> <p>The Parish of Sandringham is currently running a deficit of \$40,000 p.a. and is looking at ways to increase its income. The vestry wishes to lease their church hall on a long-term basis to Roskill Union Community Health – Hauora O Puketa (Roskill Union), as a medical centre. It is anticipated that the annual lease of the church hall as a medical centre will cover the deficit and the loss in casual rents that would be incurred.</p> <p><i>It was MOVED by Mr Garry Smith and SECONDED by The Reverend Bryan Haggitt that Diocesan Council:</i></p> <ol style="list-style-type: none"> <i>1. approves in principle to lease the church hall on a long term basis to Roskill Union Community Health – Hauora O Puketa (Roskill Union), as a medical centre;</i> <i>2. advises the parish that any alterations to the hall will require a faculty;</i> <i>3. Asks the Diocesan Property Manager to continue to be involved.</i> <p style="text-align: right;">AGREED</p>
	<p>8243. Parish of Otahuhu</p> <p>The Parish of Otahuhu has sold its vacant land adjacent to the church. The settlement date is on the 7 July and the net proceeds will be in excess of \$4 million. The Parish intends to use some of the funding to construct a new hall and to earthquake strengthen the existing church. Planning is underway and final plans have been produced.</p> <p>The Parish has had permission to draw down on the existing savings to fund preliminary work. The Parish now wants approval to draw down the first million dollars of the sale proceeds to fund the remainder of the planning and the first stages of construction.</p> <p><i>It was MOVED by Ms Jackie Addis and SECONDED by Mr Graham Jones that the draw down of \$1 million be approved to fund the early stages of construction of a new hall and to earthquake strengthen the existing church building. The Diocesan Property Manager be given the delegated authority to approve each draw down with monthly financial reports to Diocesan Council.</i></p> <p style="text-align: right;">AGREED</p>

<p>8244.</p>	<p>O’Hara Bequest</p> <p>Diocesan Council previously declined the request of the coordinator of Waiuku Selwyn Centre, Heather Boyce, to use the O’Hara Bequest funds to refurbish the hall of St Andrew’s Waiuku and District Combined Church (Methodist/Presbyterian) as it did not meet the terms of the bequest.</p> <p>Following the decision made by Diocesan Council, St Bride’s Mauku has requested that Diocesan Council:</p> <ol style="list-style-type: none"> 1. Reconsider their decision to provide funding for the refurbishment for St Andrew’s Waiuku. 2. Reconsider the 7 to 10 year plan for the Holy Trinity building and investigate selling it. 3. Communicate if they have any plans to reimburse the funds that have been used from the Waiuku O’Hara Bequest. 4. Instruct how they are able to access their share of the bequest. <p>Diocesan Council discussed the requests put forward by St Bride’s Mauku’s and has made the following decisions:</p> <ol style="list-style-type: none"> 1. Diocesan Council will abide by the original decision to St Bride’s Church and Waiuku Selwyn Centre that the O’Hara bequest will not be used to fund works on a non-Church of England building as it is against the terms of the bequest. 2. Diocesan Council notes the idea of the sale of Holy Trinity Waiuku and will be exploring the same further. 3. Diocesan Council has asked the Diocesan Manager and the Diocesan Property Manager to respond to the request regarding the access and use of funds from the O’Hara bequest. <p>Geoff Clark, Diocesan Property Manager left the meeting at 5.15 pm.</p>
<p>8245.</p>	<p>Pohutukawa Coast MD vicarage</p> <p>At its May 2017 meeting, Diocesan Council approved in principle the closure of Pohutukawa Coast MD in order to establish Whitford Mission Venture within the Parish of Howick, and Beachlands/Maraetai Mission Venture within the Parish of Clevedon.</p> <p>As the two mission districts are moving on to mission ventures, both parties have agreed that resource sharing of the vicarage is not a viable option and believe that the preferred solution would be for Whitford to make a payment to Beachlands/Maraetai that would allow the vicarage to be held for the sole benefit of the Whitford Mission Venture.</p> <p>Bishop Ross recommended Mr Derek Firth who has an established career in property arbitration and is currently working as a consultant. Derek has agreed to investigate and recommend an equitable solution for the two Mission Ventures.</p>

	<p><i>It was MOVED by Ms Megan Bowden and SECONDED by Mr Garry Smith that Mr Derek Firth be commissioned to conduct an independent review to determine the exact value of the payment to be made by Whitford Mission Venture to Beachlands/Maraetai Mission Venture, taking into consideration the history of the Vicarage, the views of the concerned parties, and the sustainability of ministry across all the districts into the future.</i></p> <p style="text-align: right;">AGREED</p> <p>8246. Diocesan Archives – Guidelines for the ownership and use of parish registers</p> <p>Guidelines for the ownership and use of parish registers were formulated and approved by the Archives and History Committee on 11 March 2016 and adopted by General Synod May 2016 following amendment to Clauses 7 and 8 Canon X of Archives and History.</p> <p><i>It was MOVED by Ms Karen Spoelstra and SECONDED by Mr David Howe that the Guidelines for the ownership and use of parish registers be adopted by Diocesan Council, Diocesan Archives is indicated as the agreed Episcopal unit archival repository for the Parish registers as per the guidelines and the Diocesan Archivist is delegated to implement and communicate the guidelines within the Diocese of Auckland.</i></p> <p style="text-align: right;">AGREED</p> <p>8247. Point Chevalier – Realignment of Parish boundaries</p> <p>At the April Diocesan Council meeting, the Parish of Mount Albert, Parish of Grey Lynn, Parish of Avondale and Parish of Ponsonby were asked for feedback based on the report presented by The Reverend Dr Noel Derbyshire.</p> <p>Following discussions, Diocesan Council agreed that the Diocesan Manager and a couple of Diocesan Council members would meet with The Reverend Dr Noel Derbyshire to consider the responses from the parishes and present recommendations to Diocesan Council at its July meeting on the submissions made.</p> <p>The final delineation of the parish boundaries does not have any impact on the decision as to how the capital funds are applied from the Church of the Ascension.</p> <p>Ms Megan Bowden and The Reverend Jordan Greatbatch were appointed as representatives for Diocesan Council at the meeting with The Reverend Dr Noel Derbyshire.</p>
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<p>8248.</p>	<p>Pukekohe Central Vestry Trust Board – Centralised accounting local collection procedure</p> <p>Pukekohe Central Vestry Trust Board has reapplied to follow the local collections procedure. The Diocesan Manager and Trust Management's General Manager have set up a risk register process to ensure that the Trust Board meets its obligation to the Diocese of Auckland. If the Trust fails to do so, the risk register will be updated and escalated accordingly.</p> <p><i>It was MOVED by Mr Garry Smith and SECONDED by The Reverend Jordan Greatbatch that Pukekohe Central Vestry Trust Board is granted permission to follow the local collection procedures, and can continue to use its own auditor for the preparation and filing of any required audit documentation, with the conditions that:</i></p> <ul style="list-style-type: none"> - <i>all reporting required by Trust Management, the content and timing of which will be determined by Trust Management, is provided in full and in a timely manner;</i> - <i>any additional fees applied by the Diocesan auditor for the review and inclusion of the CVTB in the Diocese's consolidated accounts be paid for by the Ministry Unit.</i> <p><i>If the Trust Board fails to meet their obligations, Diocesan Council will consider revoking this permission.</i></p> <p style="text-align: right;">AGREED</p>
<p>8249.</p>	<p>Synod Youth Delegates - Appointments</p> <p>Historically, Synod youth delegates are appointed at the Diocesan Youth Synod. However, the mechanism of youth synod is no longer working and as a result, youth synod was not held.</p> <p>As there was no youth synod, the pragmatic approach was to request Diocesan Council to make the appointments.</p> <p><i>It was MOVED by Ms Karen Spoelstra and SECONDED by Ms Deborah Rolland that O'Love Uluave and Ethan Fasi-Mahenoa be appointed as youth delegates to Synod.</i></p> <p style="text-align: right;">AGREED</p>
<p>8250.</p>	<p>St John Campbell's Bay – Stipend relief fund application</p> <p>The Financial Regulations Statute 2000 supports discretionary grants for relief ministry and sabbatical leave assistance – clause 10A.7 (a) (i).</p> <p>The Reverend Anna Lindsey, Vicar at Campbell's Bay, has been on sick leave for approx. 2 months and has provided medical certification confirming that she is currently medically unfit to return to work until 1 August 2017.</p> <p>Archdeacon Carole Hughes has been working with the Church Wardens and it has been determined a temporary appointment of a half stipend</p>

	<p>priest is required to provide adequate ministry cover at Campbell's Bay. It is anticipated that this appointment would be immediate and could be needed for at least two to three months. The total cost of half stipend for a priest without pension and dependents is approx. \$2,064 pm gross.</p> <p><i>It was MOVED from The Chair that Diocesan Council approve up to three months of part time relief cover from the Stipend Relief Fund for St John's Campbell's Bay during The Reverend Anna Lindsey's absence. The total cost of the relief stipend for three months is \$6,192 gross.</i></p> <p style="text-align: right;">AGREED</p> <p>Diocesan Council expressed concern for The Reverend Anna Lindsey's health, and support for Anna's family and St John's during this difficult time.</p>
8251.	<p>Finance Report</p> <p>Mr Garry Smith presented the May 2017 finance report to the Diocesan Council.</p> <p>Diocesan Council encourages the Stipend and Pensions Committee to more effectively invest funds held in the Clergy Retirement Fund.</p> <p><i>It was MOVED by Ms Karen Spoelstra and SECONDED by Mr Graham Jones that the May 2017 Finance Report be received.</i></p> <p style="text-align: right;">AGREED</p>
8252.	<p>Working Group Updates</p> <p>Quota</p> <p>Mr David Howe presented a verbal update on the quota working group. The report will be presented to the Legal Business Committee and a presentation is being prepared for Synod 2017.</p>
8253.	<p>Equal Gender Representation</p> <p>The Reverend Jordan Greatbatch presented a verbal update on Equal Gender Representation. The working group has been in contact with The Chancellor Bruce Gray who suggested putting forward a motion to Synod asking for the appointment of a Diocesan Gender Representation Advocate.</p> <p>A report will be presented at Synod 2017 and a motion will be placed in the Synod papers asking that the report be received and the recommendations be adopted.</p>

8254.	<p>Synod Arrangements</p> <p>The Synod Arrangements Task Group will be reporting back their findings at 2017 Synod. The task group will be allocated Synod conference time to allow for discussions.</p>
8255.	<p>Diocesan Health and Safety</p> <p>The Diocesan Health and Safety report was received. It was noted that the working group needs to be more visible with clearer roles and responsibilities.</p>
8256.	<p>Cathedral Consecration</p> <p>Ms Deborah Rolland provided a verbal report. The Cathedral Consecration working group was thankful for the funding of \$10,000. The museum exhibition is set to open on the 28 July 2017. All other works are in progress.</p>
8257.	<p>Matters of Information</p> <p>Cathedral – High Wall</p> <p>The Cathedral Operations Manager has advised that the brick wall above the Patterson entrance has been reclad thus ensuring that the wall is both secure and weather tight.</p>
8258.	<p>Diocesan Mission and Ministry Resource Team</p> <p>Ms Karen Spoelstra provided an update on the team. The report was received by Diocesan Council.</p>
8259.	<p>Closing</p> <p>The meeting closed at 6.15 pm with a prayer by The Reverend Richard Bonifant.</p> <p>The next meeting will be held on the 27 July 2017 from 4.00 pm onwards in the Boardroom, Neligan House.</p>