

Diocesan Development Fund Application Form

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Please ensure your funding amount requested is exclusive of GST.

Entity Information	
Ministry Unit/Mission Venture	
Name of group/committee <i>Managing the project/programme</i>	
Contact person	Name
	Position
	Email
	Phone/s
Governing body support <i>Attach written confirmation from your governing body supporting this application or a copy of general meeting minutes.</i>	<input type="checkbox"/> Governing body support attached
Entity financial information	Please attach to your application: <input type="checkbox"/> Previous year-end financial statement <input type="checkbox"/> Year to date profit and loss and balance sheet <input type="checkbox"/> Current budget (exclusive of GST)

Funding Information	
Diocesan funding round	July to September 2021
Type of funding <i>Grant – for a single or multiyear project/ programme or a one-off grant. All grants will be monitored and require accountability reporting.</i> <i>Loan – may assist where finance is required up front but can be repaid. All loans would be based on agreed terms.*</i>	<input type="checkbox"/> Grant <input type="checkbox"/> Loan*
*Loan terms <i>Provide details of your proposed terms, payment frequency, amounts, timeframe.</i>	
Funding term	<input type="checkbox"/> One off <input type="checkbox"/> Single year <input type="checkbox"/> Multi-year

Funding category (refer to policy)	<input type="checkbox"/> Ministry costs <input type="checkbox"/> Capital investment <input type="checkbox"/> Both
Total amount requested (exclusive of GST) (multi-year provide totals for each year)	\$
Year One	\$
Year Two	\$
Year Three	\$
Funding purpose What will the funds be spent on, list the key areas e.g. wages, building costs?	
Project/Programme budget Attach annual budget for each year of the project, providing the total cost of the project/programme. The budget amounts should be exclusive of GST.	<input type="checkbox"/> Budget attached
Has the entity previously received funding from the Diocesan Development Fund?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please provide date, amount, and details.</i>
What will happen or change if you do not receive diocesan development funding?	

Other Funding Sources	
Private fundraising and government support Detail fundraising/government support: <ul style="list-style-type: none"> • Ability to raise funds from other private sources • Cost to raise any funds outside the church • Government support/funding, aligns public policy, advocacy opportunities. 	

Please record other sources of funding and comment on any contingencies, terms, conditions of those sources.

Funding source (organisation give name or /individual)	Type (donation/pledge/grant/loan)	\$ Amount (Exclusive of GST if applicable)	Comment

Project/Programme Information	
Project/Programme name	
Project/Programme short description	
Key deliverables <i>List the key deliverables of the project, if there are several please use numbering or bullet points to clearly identify each.</i>	
Start date (or proposed)	
End date (or proposed)	

Fit with mission and impact	
Local mission and ministry <i>Detail how your project/ programme aligns with your overall mission and ministry strategy/plan supporting the dimensions of the Healthy Church Model.</i>	
Diocesan mission and ministry <i>Detail how your project/ programme aligns with the wider diocesan vision for mission and ministry supporting the dimensions of the Healthy Church Model.</i>	
Nature of project <i>Detail how your project/programme:</i> <ol style="list-style-type: none"> 1. reaches new people, new locations and/or new generations, OR 2. employs innovative methods of mission and ministry, OR 3. how it develops leaders. 	
Impact potential <i>Provide compelling case for support for this project and how it will impact the future of mission and ministry. Detail impact potential:</i> <ul style="list-style-type: none"> • Magnitude (reach of impact, benefit for the wider community) • Depth (quality of impact) 	

<ul style="list-style-type: none"> • <i>Results, longevity, and spiritual/social impact</i> • <i>Replicability and scalability.</i> 	
<p>Synergy, leverage, and opportunity to innovate <i>Detail the synergy, leverage, and opportunity to innovate:</i></p> <ul style="list-style-type: none"> • <i>Opportunities to partner with other groups/organisations</i> • <i>Benefit for other mission programmes; youth, three-tikanga</i> • <i>Encourage and empowers others within the ministry unit to be involved and use their skills</i> • <i>Wider community alignment.</i> 	
<p>Mission and ministry plan <i>Provide a copy of the Mission and Ministry Plan to demonstrate how your project aligns with the plan.</i></p>	<input type="checkbox"/> Mission and Ministry Plan attached

Delivery of Project/Programme	
<p>Leadership <i>Detail who will provide leadership for this project and their suitability e.g. what is the Vision and strategy for the future, what is their expertise/capacity to execute the mission plan and their ability to empower others.</i></p>	
<p>Concept and execution <i>Detail the concept and execution:</i></p> <ul style="list-style-type: none"> • <i>Ability to manage risks</i> • <i>Design and approach</i> • <i>What is the current life-stage of the project e.g. initial stages or underway?</i> • <i>How difficult is it going to be to achieve the project outcomes?</i> • <i>Capability and capacity to support the plan e.g. technical expertise</i> • <i>Internal readiness of Diocese/Ministry Unit to provide governance. Is there</i> 	

<p><i>sufficient support, ability, and capacity to lead/govern this project and achieve the outcomes?</i></p>	
<p>Financial stability and operational sustainability <i>Detail what financial resources are available to deliver the project. Detail the financial and operational stability:</i></p> <ul style="list-style-type: none"> • <i>Projected budget reflecting the project/programme plan</i> • <i>Capital requirements</i> • <i>Funding sources</i> • <i>Risk management plan</i> 	
<p>Key personnel <i>Who will be the main personnel managing the resources and the project? Are these internal or external?</i></p>	
<p>Other personnel <i>Detail groups or organisations integral to your project's success, and any risks associated.</i></p>	
<p>Stakeholders <i>Detail who are the key stakeholders, what is their involvement and how do you engage with them.</i></p>	
<p>Future sustainability <i>Detail the future financial and operational sustainability e.g. building maintenance and ground management, insurance, security, salaries, operational and facility management.</i></p>	

Supporting Information	
<p><i>Include any supporting information, background, or marketing materials.</i></p>	<p><input type="checkbox"/> Supporting information is attached</p>

Building Projects only	
Have you had your building project concept approved by Diocesan Council?	<i>If yes, please provide approval correspondence/Not yet</i>
Have you applied for/been granted a Bishop's Faculty?	<i>Yes/Not yet but it will be required/Not applicable</i>
Have you had approval to apply for resource and/or building consent?	<i>If yes, please provide approval correspondence/Not yet/Not applicable</i>
Have you applied for/been granted resource consent?	<i>Yes/Not yet but it will be required/Not applicable</i>
Have you applied for/been granted building consent?	<i>Yes/Not yet but it will be required/Not applicable</i>
How will your building project be managed?	<i>Project Manager, architect, self-managed?</i>
How will Health and Safety on site be managed?	
Are there any heritage matters to consider?	<i>If yes, please give details.</i>
Provide details of the sustainability options that have been considered and why they will or won't be adopted. <i>Contact Cathy Bi-Riley, Sustainability Fieldworker, for guidance on sustainable options: sustainability.fieldworker@aucklandanglican.org.nz.</i>	
If applicable, provide details of the accessibility options that have been considered and why they will or won't be adopted.	

Please provide any other project information not included above.	
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Date:	
Signature:	
Name (please print):	

Thank you – please return your form and supporting information by 15 October 2021

via email to funding@aucklandanglican.org.nz