Anglican DIOCESE OF AUCKLAND

Diocesan Development Fund
Application Form

Date:	

Please ensure your funding amount requested is exclusive of GST.

Entity Information	
Ministry Unit/Mission Venture	
Name of Group/Committee *Managing the project/programme*	
Contact Person **Name**	
Position	
Email	
Phone/s	
Governing Body Support *Attach written confirmation from your governing body supporting this application or a copy of general meeting minutes.*	❐ Governing Body support attached
Archdeacon Communication *It is recommended you discuss your application with your Archdeacon before you apply.* *Has the project and application been discussed with your Archdeacon?*	❐ Yes ❐ No
Entity Financial information	Please attach to your application: ❐ Previous year-end financial statement ❐ Year to Date profit and loss and balance sheet ❐ Current budget **(exclusive of GST)**

Funding Information	
Diocesan Funding Round	**March to May 2022**
Type of Funding *Grant - for a single or multiyear project/programme, or a one-off grant. All grants will be monitored and require accountability reporting.* *Loan - may assist where finance is required up front but can be repaid. All loans would be based on agreed terms*.*	❐ Grant ❐ Loan*
*Loan terms to be negotiated *Provide details of your proposed terms, payment*	

frequency, amounts, timeframe.	
Funding Term	❏ *One off* ❏ *Single year* ❏ *Multiyear*

Funding Category *(refer to policy)*	❏ *Ministry Costs* ❏ *Capital investment* ❏ *Both*
Total Amount Requested (exclusive of GST) *(multi-year provide totals for each year)*	**$**
Year One	*$*
Year Two	*$*
Year Three	*$*
Funding Purpose *What will the funds be spent on, list the key areas e.g. wages, building costs?*	
Project/Programme Budget *Attach annual budget for each year of the project, providing the total cost of the project/programme.* ***The budget amounts should be exclusive of GST.***	❏ Budget attached
Has the entity previously received funding from the Diocesan Development Fund?	❏ Yes ❏ No *If yes, please provide date, amount, and details.*
What will happen or change if you do not receive Diocesan Development funding?	

Other Funding Sources	
Private Fundraising and Government Support *Detail fundraising/government support:* • *Ability to raise funds from other private sources* • *Cost to raise any funds outside the Church* • *Government support/funding, aligns public policy, advocacy opportunities.*	

Please record other sources of funding and comment on any contingencies, terms, conditions of those sources.

Funding Source *(organisation give name or /individual)*	Type *(donation/pledge/ grant/loan)*	$ Amount *(exclusive of GST if applicable)*	Comment

Project/Programme Information	
Project/Programme Name	
Project/Programme Short Description	
Key Deliverables *List the key deliverables of the project, if there are several please use numbering or bullet points to clearly identify each.*	
Start Date *(or proposed)*	
End Date *(or proposed)*	

Fit with Mission and Impact	
Local Mission and Ministry *Detail how your project/programme aligns with your overall mission and ministry strategy/plan supporting the dimensions of the Healthy Church Model.*	
Diocesan Mission and Ministry *Detail how your project/programme aligns with the wider diocesan vision for mission and ministry supporting the dimensions of the Healthy Church Model.*	
Nature of Project *Detail how your project/programme:* 1. *reaches new people, new locations and/or new generations, OR* 2. *employs innovative methods of mission and ministry, OR* 3. *how it develops leaders.*	
Impact Potential *Provide compelling case for support for this project and how it will*	

impact the future of mission and ministry. Detail impact potential: • *Magnitude (reach of impact, benefit for the wider community)* • *Depth (quality of impact)* • *Results, longevity, and spiritual/social impact* • *Replicability and scalability.*	
Synergy, Leverage, and Opportunity to Innovate *Detail the synergy, leverage, and opportunity to innovate:* • *Opportunities to partner with other groups/organisations* • *Benefit for other mission programmes; youth, three-tikanga* • *Encourage and empowers others within the ministry unit to be involved and use their skills* • *Wider community alignment.*	
Mission and Ministry Plan *Provide a copy of the Mission and Ministry Plan to demonstrate how your project aligns with the plan.*	❒ Mission and Ministry Plan attached

Delivery of Project/Programme	
Leadership *Detail who will provide leadership for this project and their suitability e.g. what is the Vision and strategy for the future, what is their expertise/capacity to execute the mission plan and their ability to empower others.*	
Concept and Execution *Detail the concept and execution:* • *Ability to manage risks* • *Design and approach* • *What is the current life-stage of the project e.g. initial stages or underway?* • *How difficult is it going to be to achieve the project outcomes?*	

• *Capability and capacity to support the plan e.g. technical expertise* • *Internal readiness of Diocese/Ministry Unit to provide governance. Is there sufficient support, ability, and capacity to lead/govern this project and achieve the outcomes?*	
Financial Stability and Operational Sustainability *Detail what financial resources are available to deliver the project. Detail the financial and operational stability:* • *Projected budget reflecting the project/programme plan* • *Capital requirements* • *Funding sources* • *Risk management plan*	
Key Personnel *Who will be the main personnel managing the resources and the project? Are these internal or external?*	
Other Personnel *Detail groups or organisations integral to your project's success, and any risks associated.*	
Stakeholders *Detail who are the key stakeholders, what is their involvement and how do you engage with them.*	
Future Sustainability *Detail the future financial and operational sustainability e.g. building maintenance and ground management, insurance, security, salaries, operational and facility management.*	

Supporting Information	
Include any supporting information, background, or marketing materials.	❐ Supporting information is attached

Building Projects only	
Have you had your building project concept approved by Diocesan Council?	*If yes, please provide approval correspondence/Not yet*
Have you applied for/been granted a Bishop's Faculty?	*If yes, please attach a copy/Not yet but it will be required, please advise timeline/Not applicable*
Have you had approval to apply for resource and/or building consent?	*If yes, please provide approval correspondence/Not yet/Not applicable*
Have you applied for/been granted resource consent?	*Yes/Not yet but it will be required/Not applicable*
Have you applied for/been granted Building consent?	*Yes/Not yet but it will be required/Not applicable*
How will your building project be managed?	*Project Manager, architect, self-managed?*
How will Health and Safety on site be managed?	
Are there any heritage matters to consider?	*If yes, please give details.*
Provide details of the sustainability options that have been considered and why they will or won't be adopted. *Contact Cathy Bi-Riley, Sustainability Fieldworker, for guidance on sustainable options: sustainability.fieldworker@aucklandanglican.org.nz.*	
If applicable, provide details of the accessibility options that have been considered and why they will or won't be adopted.	

Please provide any other project information not included above.	

Date:	
Signature:	
Name (please print):	

Thank you - please return your form and supporting information by Tuesday, 31 May 2022

via email to funding@aucklandanglican.org.nz