



**ACTIONS AND NEXT STEPS***To be completed by the Parish Child Safeguarding Officer*

<b>ACTION</b>	<b>CIRCLE ONE</b>	<b>ACTION COMPLETED BY</b>	<b>DATE COMPLETED</b>
1. Has the Report of Concern been reported to Oranga Tamariki?	YES / NO		
2. Does this need to be reported to the Police?	YES / NO		
3. Is a follow up discussion needed with the Parish Child Safeguarding Officer?	YES / NO		
4. Does the Diocesan Child Safeguarding Officer need to be advised?	YES / NO		
5. Has the advice of the Diocesan Child Safeguarding Officer been sought?	YES / NO		
6. <i>[Write in these rows any other actions that need to be taken. Add more rows as needed]</i>			
7.			
8.			
9.			
10.			

**Report of Concern written by** \_\_\_\_\_**Form completed by** \_\_\_\_\_**Position** \_\_\_\_\_**Signed** \_\_\_\_\_**Date** \_\_\_\_\_**Retain the original securely in the parish records in accordance with privacy requirements.****CONFIDENTIAL**Information collected in this form will be used and stored in line with privacy legislation and the Diocesan Privacy Statement. Details can be found on our website [aucklandanglican.org.nz/privacy/](http://aucklandanglican.org.nz/privacy/)