

POLICE VETTING PROCESS

First Application

Appointor requests police vetting of applicant as part of recruitment requirements

Second or Subsequent Application

Bishop's Office (Licence Holders) or Diocesan Office (all else) makes renewal request to role holder or parish or group coordinator for those who have reached the 3-year renewal timeframe

Police Vetting Applicant completes police vetting form and provides all supplementary documents, assisted by appointor, parish, or Bishop's Office as appropriate

Non-Licence Holders

Applicant (or appointor/parish/group coordinator) emails application form and supplementary documents to police.vet@aucklandanglican.org.nz

Licence Holders

Bishop's Office emails police vetting application form and supplementary documents to police.vet@aucklandanglican.org.nz

Diocesan Police Vetting Officer submits police vetting application to NZ Police online portal

Application is recorded on the Police Vetting register.

Results are automatically emailed from NZ Police to the Bishop or Bishop's delegate.

Clear result confirmations are forwarded to police.vet@aucklandanglican.org.nz and the Diocesan Police Vetting Officer shares confirmation with the appointor, parish, or Bishop's Office as appropriate.

Results of Note confirmations are processed as per the Diocesan Police Vetting Policy.